



providing clarity, releasing potential

Course Booking Form

Please complete, signing at the bottom of the page and return the form to UK NARIC, Oriel House, Oriel Road, Cheltenham, GL50 1XP, Fax +44(0)871 330 7005

Name of Trainee(s): *(please continue on separate sheet if required)*

Organisation Name and Address:

Telephone Number: Email Address:

Location of Training:

Type of Training:

Date: Time: Number Attending:

How did you find out about the training sessions? Internet Email Mailing Colleague

I am aware that the cost for the training will be £ (insert correct fee) + VAT

and have made arrangements for payment of the total amount due. I understand that training sessions are non refundable/non transferable (unless otherwise agreed with UK NARIC).

Purchase Order Number:

SIGNED:

OFFICE USE ONLY

Account Manager	Account Reference	Account Code	Date of Sale
Start Date	End Date	Proc. Date	Proc. By
Payment Type: CC <input type="checkbox"/> Invoice <input type="checkbox"/> Cheque <input type="checkbox"/>		Invoice: Date: <input type="text"/> Number: <input type="text"/> Invoiced by: <input type="text"/>	
Book Orders: DD <input type="text"/>	ELT <input type="text"/>	ISQ <input type="text"/>	

Payment can be made by credit card, cheque or on invoice. Please make payments to ECCTIS Ltd. If you would prefer to be invoiced, please provide a Purchase Order Number above. For credit card payments, please complete the following:

Name on card	Card type <input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> SWITCH <input type="checkbox"/> SOLO
Card Number	<input type="text"/>
Expiry date	Valid from (Switch/solo only) <input type="text"/>
Issue number (where appropriate) <input type="text"/>	Security number* <input type="text"/>

* The card Security number for Visa/MasterCard and Switch cards is the last three digits of the number on the signature strip on the reverse of the card.